



## Shoebox Ministry Toiletry Kit Distribution Program

### **Agency Agreement**

By becoming a nonprofit partner agency of Shoebox Ministry, your agency agrees not to sell, trade, barter or otherwise transfer any items provided by Shoebox Ministry for other goods, money, property or services. Items received from Shoebox Ministry will not be used for fundraisers, raffles or auctions, given to volunteers or staff members, sold in retail stores, on websites, at flea markets, or in any other manner. Violation of any of these rules could result in the organizations immediate disqualification from the Shoebox Toiletry Kit Distribution Program.

Your agency understands that participation in this program may require an annual administration fee to help offset the ongoing overhead cost associated with this program. Any exceptions to this agreement must be in writing and approved by the Shoebox Ministry Executive Director. Violations of this agreement may result in a permanent ban from participation in Shoebox Ministry Toiletry Distribution Program.

By signing this form, your agency and its designees, agree to abide by all above guidelines, restrictions and conditions.

Executive Director/CEO Name: \_\_\_\_\_

Signature of Executive Director/CEO: \_\_\_\_\_

Date: \_\_\_\_\_